

# How to register for a paperless W2 / 1095:

1. Go to <https://ew2online.w2copy.net>  
If this is your first time at the new site click "Get Started". Once registered, existing users can log in with email and password. If you had an account on the old site, your prior history will be available once you have re-registered on the new site.

2. Click "Register for Paperless Tax Documents"



**SIGN UP**

Email - Please use your personal address

First Name

Last Name

Password - Minimum 6 characters

Confirm Password

**SIGN UP**

[Back to Login?](#)

3. Enter your information and click "Sign Up"

4. Check your email for the 6 digit confirmation code we will send you. Enter your code on the website and click "Confirm Email"

Please Confirm Your Email

A confirmation email was just sent from support@w2copy.com to:

CONFIRM EMAIL

5. Once your email is confirmed, the system will ask several questions to verify your identity.

Enter Social Security Number

Enter your 6 or 7 digit Company Code

Don't know your Company Code? Contact your employer.

NEXT →

6. Enter your SSN and Company Code. Please contact your employer if you don't know your company code.

7. The system will then ask several more questions to verify identity.

8. Once you have verified your identity, you will be asked if you want to sign up for Paperless Tax Documents. Click "Confirm Paperless"

Yes I want to enroll for Paperless Tax Documents!

Upon clicking the CONFIRM PAPERLESS button I consent to receive my W2 or other tax document(s) electronically each year. I understand that I will not receive a paper copy unless I change my preference inside this website portal.

CONFIRM PAPERLESS

DECLINE PAPERLESS

Logout?

9. You will then be taken to the portal where you can download tax documents if they are available. The PDF is encrypted with a password. The password to open the PDF is your 9 digit Social Security Number with no dashes.

10. You also have the ability to enable/disable paperless tax documents, and add additional Company Codes for any employer that uses W2Copy.

W2 COPY SOLV

Tax Documents

NOTE: The password to open your tax document is your Social Security Number. 9 numbers no dashes

DOWNLOAD	YEAR	FORM	EMPLOYER	ADDRESS
Download	2017	W2		

+ Add a Company Code

Paperless ON

Logout?